

1. The first step is to identify the problem or question that needs to be addressed. This involves understanding the context and the specific requirements of the task.

2. Next, it is essential to gather relevant information and resources. This may include conducting research, consulting experts, or reviewing existing data.

3. Once the information is gathered, the next step is to analyze it. This involves identifying patterns, trends, and potential solutions.

4. After analysis, a plan should be developed. This plan should outline the steps to be taken to address the problem or answer the question.

5. The final step is to implement the plan. This involves carrying out the actions outlined in the plan and monitoring progress.

6. Finally, the results should be evaluated. This involves comparing the outcomes to the original goals and determining the effectiveness of the solution.

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KISHI ET AL.

Roth, Laura K

2852

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**Total Claims Allowed:**  
15

O.G. Print Claim(s)	O.G. Print Figure
1	6, 17